



## **RICHARD CHALLONER SCHOOL PTA LOTTO RULES**

### **PURPOSE**

The purpose of the Richard Challoner School PTA Lotto is to raise funds to support Richard Challoner School in delivering the best possible education to its students.

### **RULES**

1. There will be a minimum of 100 members and a maximum of 500 members.
2. For a cost of £10 per month (ie per draw) a Lotto member will be allocated one number between 1 and 500.
3. Membership is agreed as a minimum of 12 months. Members can either leave or retain their exclusive membership after this period.
4. A draw will be made every month and the winner will receive 25% of the monthly contributions.
5. The draw will be made by the Headmaster, as witnessed by at least 5 members of the Challoner community. It will usually happen in school on the last school day of the month; however some draws will happen outside of school and potentially in retrospect, depending on school holidays.
6. The Richard Challoner Lotto is open to all parents, carers, staff and friends of Richard Challoner School. Any member of the Lotto must be aged 18 or over.
7. Payment is by Direct Debit through GoCardless on 25<sup>th</sup> of each month (to ensure that the month's contribution is received before the draw). As part of joining up to the Lotto, the individual will be given a link which takes him / her to GoCardless's payment authorisation page. To set up the Direct Debit, and authorise us to take future payments automatically, the individual then clicks the link and provides bank details, using a secure checkout.
8. A member's number will only be entered into a draw if their subscription is up to date.
9. If a member has no valid reason for missing a payment, their number may be sold to someone on the reserve list.
10. The winning cheque will be posted to the address on the membership application within one week of the draw.
11. The name and number of each month's winner will be posted on the School website.
12. The Lotto is run by the Richard Challoner PTA. In case of any dispute, the decision of the PTA Committee is final.
13. Unless otherwise advised, a member will be deemed to have left the Richard Challoner Lotto if his / her subscription remains unpaid for a period of one month.
14. If a winner cannot be contacted, the winnings will be placed into PTA funds after 6 months.